INTERNAL QUALITY ASSURANCE CELL

Report on Academic and Administrative Audit Academic Year: 2022-23

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Academic Year 2022-23

Name of the College : Annai Mira College of Engineering and Technology

Year of establishment : 2012

Dates on which audit was conducted: 19.04.2023 and 20.04.23

AUDIT COMMITTEE MEMBERS

AUDIT COMMITTEE MEMBERS	POSITION /DEPARTMENT
EXTERNAL MEMBERS	
Dr.A.MANIMEGALAI	Professor/ECE GTECH Engineering College
Dr.M.SARAVANAN	Academic dean SITAMS Engineering College
Dr.S.VISHNU PRIYAN	Professor/ECE KINGSTON Engineering College
Dr.K.LASKHMIKANTHAN	Professor/EEE MITS Institute of Technology and Science
INTERNAL MEMBERS	
Dr.D.SARAVANAN, HOD/EEE	Deputy Management
Mr.S.KRISHAMURTHY, AP/S&H	Member
Mr.V.SARATHBABU, AP/MECH	Member
Mrs.J.SAVITHIRI, AP/AI&DS	Member
Mrs.R.KARUNYA PRIYADHARSHINI, AP/CIVIL	Member
Mrs.V.SATHYA,AP/ECE	Member
Mrs. R.SAMUNDEESWARI , AP/CSE	Member
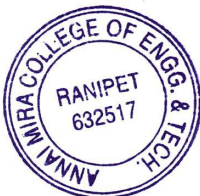
INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Academic Year 2022-23

SL.NO	PARAMETER	VERIFICATION YES/NO	OBSERVATION / SUGGESTION
1	Is Curriculum in line with Local/national/global needs and with PO, PSO.	Yes	Followed as per Anna University Instructions.
2	Whether followed the academic calendar for the every semester.	Yes	Every semester, the academic calendar is implemented.
3	As Per Academic calendar should be followed the schedule.	Yes	All the curriculum activities implemented as per academic calendar.
4	Is Value added course/field projects/research projects/ Internships introduced and students enrolled.	Yes	Need to encourage the students to attend more number of values added courses/field/projects/research project/internship.
5	Is measures taken for supporting advanced learners and slow learners?	Yes	Verified the supporting documents.
6	Is ICT enabled Teaching /Examination evaluation practiced?	Yes	ICT enabled teaching /examinations evaluation are practised.
7	Is grievances related to teaching – learning /examination /evaluation /facilities addressed?	Yes	Student's Grievance cell addresses the grievance of the students in the campus and the issues are addressed with immediate attention.
8	Availability/Dissemination /Attainment of POs, PSOs, COs.	Yes	Verified dissemination strategies and outcome attainment.
9	Is national /international fellowship received/financial support for advanced studies /research/innovation and incentives provided by the institution?	Yes	Financial support for the faculty to attend NPTEL courses is provided.
10	Is workshop/seminars conducted on Research methodology, IPR, entrepreneurship, skill development.	Not given	Department to submit the details about the "Number of programs on entrepreneurship" to be submitted.

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11	Collaborative activities /functional MoUs.	Yes	Collaborative activities are available.
12	Whether lab manual available or not?	Yes	Lab manuals are available.
13	Stock registers and maintenance registers.	Yes	Stock registers and maintains registers are available.
14	Stock verification - action taken.	Yes	Stock verification has been completed.
15	Capacity development and skills enhancement initiatives.	Yes	Placement cell arranges capacity developments and skills enhancement programs.
16	Students qualifying in State/national level examinations.	Yes	Students have been qualified state government sponsor skill development program known as "Naan Mudhalvan "
17	Placement of outgoing students/progressed to higher education/Capability enhancement programs for placement.	Yes	Verified database with placement and training cell.
18	Performance appraisal system Promotional avenues for faculty.	Yes	Performance appraisal system with promotional avenues is available in the institution.
19	Professional development /administrative training Program organized /attended.	Yes	FDP programs are conducted for the faculty at various institutions programs.
20	Hostel Facility for boys.	Yes	Hostel facilities available.
21	Hostel Facility for girls.	Yes	Hostel facilities available.
22	Security for the entire campus.	Yes	Security for entire campus are available.
23	Library automated using ILMS/ digital library/subscription for e-journals resources.	Yes	Available.

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24	Promotion of gender equity.	Yes	Gender equity programs are organized. Female faculties are presented in internal complaints committee for Sexual Harassment, Women grievance cell, Anti-Ragging Committee. International women's day celebrated.
25	Weather Green Audit has been carried out.	Yes	Green audit has been conducted.
26	National and international commemorative days, events and festivals.	Yes	National Voters Day are conducted. Drawing competition on "BAN SINGLE USE PLASTIC" was conducted

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Institution,
Approved by
AICTE, New Delhi
& Affiliated to
Anna University, Chennai

Observation:

Need improvements in the following areas.

- To Increase percentages of industry based projects and internship for Students.
- Institute should apply for accreditation either NAAC or NBA
- To implement the new course of Master of Business Administration.
- To implement the new course of B.E - Information technology.
- Number of programs on entrepreneurship to be increased.

Signature of the external member:

1. Dr. A. Manimegalai

   Professor/ECE GTECH Engineering College

2. Dr. M. Saravanan

   Academic dean SITAMS Engineering College

3. Dr. S. Vishnu Priyan

   Professor/ECE KINGSTON Engineering College

4. Dr. K. Laskhmikanthan

   Professor/EEE MITS Institute of Technology and Science

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& Affiliated to
Anna University, Chennai

ISO 9001

Signature of the internal member:

1. Dr.D.Saravanan

   Professor/ HOD /EEE Annai Mira College of engineering and technology

2. Mr.S.Krishamurthy

   AP/S&H / Annai Mira College of engineering and technology

3. Mr.V.Sarathbabu

   AP/MECH / Annai Mira College of engineering and technology

4. Mrs.J.Savithiri

   AP/AI&DS / Annai Mira College of engineering and technology

5. Mrs.V.SATHYA

   AP/ECE / Annai Mira College of engineering technology

6. Mrs. R.Samundeeswari

   AP/CSE/ Annai Mira College of engineering technology

Dr. T.K. GOPINATHAN, M.E., Ph.D.,
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ACTION TAKEN REPORT

ACADEMIC YEAR 2022-23

ANNAI MIRA
College of Engineering and Technology

Date: 30.04.2023

ACADEMIC AND ADMINISTRATIVE AUDIT

Academic year 2022-23

Action taken report

The institution conducted an Academic and Administrative Audit in 2022-23 covering academic, administrative and student centric activities of the College. Below mentioned actions were executed for quality enhancement of the Institution.

SL.NO	RECOMMENDATION	ACTION TAKEN
1	To Increase percentages of industry based projects and internship for Students.	Identified industries for students Internship, Implant Training and Industries Visits.
2	Institute should apply for accreditation either NAAC or NBA	Applied for NAAC accreditation.
3	To implement the new course of Master of Business Administrative.	Planning to apply the new course of Master of Business Administrative.
4	To implement the new course of B.E - Information technology.	Planning to apply the new course of B.E- Information technology
5	Number of programs on entrepreneurship	Necessary action is proposed to be taken during the next academic year.
6	Is workshop/seminars conducted on Research methodology, IPR, entrepreneurship, skill development.	The details are now made available for audit.

Forwarded to the academic and administrative audit committee for necessary action.

IQAC COORDINATOR   **PRINCIPAL**

Dr. T.K. GOPINATHAN, M.E., Ph.D.,
PRINCIPAL
ANNAI MIRA
College of Engineering and Technology
Arapakkam, RANIPET - 632 517.

Date: 03.05.2023

Closure Report of Academic and administrative audit committee

The academic audit committee reviewed the action taken report submitted by the institution. The audit has been completed successfully based on the information provided by the institution.

Signature of the external member:

1. Dr. A. Manimegalai

   Professor/ECE GTECH Engineering College

2. Dr. M. Saravanan

   Academic dean SITAMS Engineering College

3. Dr. S. Vishnu Priyan

   Professor/ECE KINGSTON Engineering College

4. Dr. K. Laskhmikanthan

   Professor/EEE MITS Institute of Technology and Science

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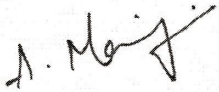AICTE, New Delhi
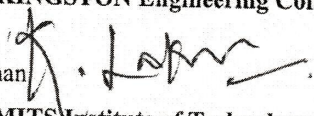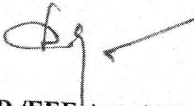& Affiliated to
Anna University, Chennai

ISO 9001
CERTIFIED
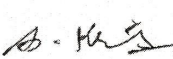
Signature of the internal member:

1. Dr.D.Saravanan

   Professor/ HOD /EEE Annai Mira College of engineering technology

2. Mr.S.Krishamurthy

   AP/S&H / Annai Mira College of engineering technology

3. Mr.V.Sarathbabu

   AP/MECH / Annai Mira College of engineering technology

4. Mrs.J.Savithiri

   AP/AI&DS / Annai Mira College of engineering technology

5. Mrs.V.Sathya

   AP/ECE / Annai Mira College of engineering technology

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   AP/CSE / Annai Mira College of engineering technology

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TIH
iHub Drishti

TIH/iHub Drishti/2023-24/PRAYAS-01
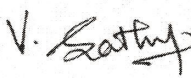Date: 22nd September 2023

To
Mr. Arishwaran G
Annai Mira College of Engineering and Technology
NH-46, Chennai-Bengaluru Highway,
Arappakkam, Vellore, Tamil Nadu 632517
Subject: Regarding selection in PRAYAS Scheme

Congratulations!

We are pleased to inform you that the project proposal submitted by you and your teammates from the institute *Annai Mira College of Engineering and Technology* has been selected for the PRAYAS-Promotion and Acceleration of Young and Aspiring Technology Entrepreneurs Scheme, which can benefit you with a maximum financial assistance of up to INR 6,00,000/- for a duration of 6-18 months with other supported benefits. The project will be mentored by *Dr. Vishakha Pareek*, Scientific Officer. iHub Drishti Foundation, IIT Jodhpur.

This financial assistance is designed to provide ongoing financial support, allowing the young innovators to develop their ideas and innovation into a prototype. We recognize your potential and enthusiasm which will help you to achieve your entrepreneurial goals.

The students benefited under this scheme are:

1. Arishwaran G (Team Leader),
2. Hema Hariharan S (Team Member)
3. Waseemullah K (Team Member)

Kindly note that the above mentioned students will be required to sign a PRAYAS Agreement along with Non-Disclosure Agreement with TIH - iHub Drishti Foundation, IIT Jodhpur.

We congratulate you once again and are looking forward to having you with us on board!

Chief Executive Officer
iHub Drishti Foundation
TIH on CV-ARVR, NM-ICPS
IIT Jodhpur, India

Dr. T.K.GOPINATHAN, M.E., Ph.D.,
PRINCIPAL
ANNAI MIRA
College of Engineering and Technology
Arapakkam, Ranipet - 632 517.

Institutional Information for Quality Assessment(IIQA)

ANNAI MIRA COLLEGE OF ENGINEERING AND TECHNOLOGY,RANIPET,TAMIL NADU

(Draft Dated on 16/02/2024)

	AISHE ID	:	C-48246

1	Application For	Accreditation
	Cycle of Accreditation	Cycle1
2	Name of the College	ANNAI MIRA COLLEGE OF ENGINEERING AND TECHNOLOGY
3	Date of establishment of the Institution	10/05/2012
4	Name of the Head of the Institution	Dr. T.K.GOPINATHAN
	Designation	Principal
5	Does the college function from Own Campus	Yes
6	Address of the College	NH-46, CHENNAI BENGALURU NATIONAL HIGHWAYS ARAPAKKAM
	State/UT	TAMIL NADU
	District	VELLORE
	City	RANIPET
	Pin	632517
	Phone No	4172-292926
	Fax No	4172-292925
	Mobile No	9994890142
	Registered Email	amcet.rtet@gmail.com
	Alternate Email	principal@amcet.in
7	Alternate Faculty Contact Details	Dr. SARAVANAN D IQAC / CIQA coordinator
	Address	NH-46, CHENNAI BENGALURU NATIONAL HIGHWAYS ARAPAKKAM
	State/UT	TAMIL NADU
	City	RANIPET
	Pin	632517
	Phone No	-
	Fax No	

		-
	Mobile No	**9952542341**
	Email	**viceprincipal@amcet.in**
	Alternate Email	**saravanandrs@gmail.com**
8	Website	www.amcet.in
9	Has the Institution completed 6 years of existence / Years of graduation of last two batches	**Yes** **Year1- 2022 Year2- 2023**
10	Nature of the college	**Private and Self Financing**
11	College Affiliation	**Affiliated**

12. Name of the affiliating University(ies) and the state(s) in which the University(ies) is located

State	University Name	Documents
Tamil Nadu	**Anna University**	View Document

13	Is the Institution recognized under section 2(f) of the UGC Act?	**No**
14	Is the Institution recognized under section 12B of the UGC Act? If yes, date of recognition by UGC under section 12B along with latest Plan General Development Grant release letter	**No**
15	Is the institution recognised as an Autonomous College by the UGC?	**No**
16	Is the institution recognised as a 'College with Potential for Excellence (CPE)' by the UGC?	**No**
17	Is the institution recognised as a 'College of Excellence' by the UGC?	**No**
18	Is the College offering any programmes recognised by any Statutory Regulatory Authority (SRA)	**Yes**
	Statutory Regulatory Authorities	

SRA program	Document
AICTE	View Document

19	If the institution is not affiliated to a university and is offering programmes recognized by any Statutory Regulatory Authorities (SRA), are the programmes recognized by Association of Indian Universities(AIU) or other appropriate Government authorities as equivalent to UG / PG Programmes of a University	**Not Applicable**
20	Whether the Institution is registered in the National Academic Depository (NAD) system	**No**

21	Number of programmes offered

Programmes	Number
UG	7
PG	1
Post Master's (DM,Ayurveda Vachaspathi,M.Ch)	0
Pre Doctoral (M.Phil)	0
Doctoral (Ph.D)	0
Post Doctoral (D.Sc , D.Litt , LLD)	0
PG Diploma recognised by statutory authority including university	0
Diploma	0
Certificate / Awareness	0
M.D.	0
M.S.	0

22	Programme Details

Program	Department	University Affiliation	SRA Recognition	Affiliation Status
BE	Civil Engineering	Anna University	AICTE	Temporary
BE	Computer Science And Engineering	Anna University	AICTE	Temporary
BE	Electronics And Communication Engineering	Anna University	AICTE	Temporary
BE	Electrical And Electronics Engineering	Anna University	AICTE	Temporary
BE	Mechanical Engineering	Anna University	AICTE	Temporary
BTech	Artificial Intelligence And Data Science	Anna University	AICTE	Temporary
BTech	Information Technology	Anna University	AICTE	Temporary
MBA	Master Of Business Administration	Anna University	AICTE	Temporary

View Document

23	Number of Teaching Staff by employment status (permanent / temporary) and by gender

Male	Female	Transgender	Total

44	67	0	111
0	0	0	0

24	Number of Non-Teaching Staff by employment status (permanent / temporary) and by gender				

Male	Female	Transgender	Total
27	3	0	30

25	Number of Students on roll by gender				

Male	Female	Transgender	Total
528	324	0	852

26	Does the institution have statutory cells / committees	1.Commitee for SC/ST 2.Grievance Redressal Committee 3.Internal Compliant Committee 4.Anti-ragging Committee
27	Date of establishment of IQAC	09/06/2021
28	Has the institution made statutory declaration on the institution website under Section 4 (1) (b) of the RTI Act 2005 as issued and amended from time to time.	Yes https://amcet.in/wp-content/uploads/2024/02/Statutory-Declaration.pdf
29	Does the college have an academic MoU with any foreign institution	No
30	Date of uploading data on MHRD website for All India Survey on Higher Education (AISHE).	14/02/2023 View Document
31	Attach Certification by the Head of the Institution for having complied with Rules & Regulations of Central Government, UGC and other Statutory Bodies, State Government and Affiliating University in the prescribed format enclosed herewith.	View Document

32	Registration Fee paid details.	Online
		
		 Receipt No: 118431
		  Transaction ID:26960931
		  Transaction Date:08/02/2024
		  Amount:29500.00
		  Bank ID :
		  Bank Reference No :pay_NYMhHYh4mnaNhk
		  Status :Received
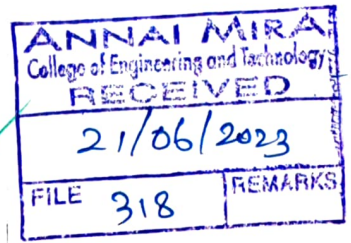
All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

APPROVAL PROCESS 2023-24

Extension of Approval (EoA)

F.No. Southern/1-36229447980/2023/EOA

Date: 21-Jun-2023

To,

The Principal Secretary
(Higher Education) Govt. of Tamil Nadu,
N. K. M. Bld. 6th Floor Secretariat,
Chennai-600009

Sub: Extension of Approval for the Academic Year 2023-24

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2023-24

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education) Regulations, 2020 notified on 4th February 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-404537421	Application Id	1-36229447980
Name of the Institution	ANNAI MIRA COLLEGE OF ENGINEERING AND TECHNOLOGY	Name of the Society/Trust	R.T. EDUCATIONAL TRUST
Institution Address	ARAPPAKKAM VILLAGE, ARCOT ROAD, WALAJA TALUK, VELLORE DIST., ARAPPKKAM VILLAGE, VELLORE, Tamil Nadu, 632517	Society/Trust Address	12/A, R.T.COMPLEX , ARNI ROAD, SANKARANPALAYAM, VELLORE 632001,VELLORE,VELLORE,Tamil Nadu,632001
Institution Type	Private-Self Financing	Region	Southern
Year of Establishment	2012		

Opted for Introduction of New Program/Level	Yes	Introduction of Program/Level Approved or Not	Approved

To conduct following Courses with the Intake indicated below for the Academic Year 2023-24

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2022-23	Intake Approved for 2023-24	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ARTIFICIAL INTELLIGENCE AND DATA SCIENCE	Anna University, Chennai	60	60	NA	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	CIVIL ENGINEERING	Anna University, Chennai	60	30	No	No

Application No:1-36229447980
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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Dr. T.K.GOPINATHAN, M.E., Ph.D.,
PRINCIPAL
ANNAI MIRA
College of Engineering and Technology
Arapakkam, Ranipet - 632 5

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Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2022-23	Intake Approved for 2023-24	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE AND ENGINEERING	Anna University, Chennai	60	90	No	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRICAL AND ELECTRONICS ENGINEERING	Anna University, Chennai	60	30	No	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRONICS AND COMMUNICATIONS ENGINEERING	Anna University, Chennai	60	60	NA	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	INFORMATION TECHNOLOGY	Anna University, Chennai	0	60##	No	No
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	MECHANICAL ENGINEERING	Anna University, Chennai	60	30	No	No
POST GRADUATE	MANAGEMENT	MASTER OF BUSINESS ADMINISTRATION	Anna University, Chennai	0	60##	No	No

Approved New Course(s).

It is mandatory to comply with all the essential requirements as given in APH 2023-24 (Appendix 6)

a

Note: Hon'ble High Court of Madras orders dated 12/08/2021 in W.P.No. 7969/2021 and 25/08/2021 in W.P. (MD) No.9069/2021

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PRINCIPAL
ANNAI MIRA
College of Engineering and Technology
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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

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Letter Printed On:21 June 2023

Important Instructions

1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 is implemented without affecting the reservation percentages of SC/ ST/ OBC(NCL) / General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years.

2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2023-24 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook.

3. Strict compliance of Anti-Ragging Regulation, Establishment of Committee for SC/ ST, Establishment of Internal Committee (IC), Establishment of Online Grievance Redressal Mechanism, Barrier Free Built Environment for disabled and elderly persons, Fire and Safety Certificate should be maintained as per the provisions made in Approval Process Handbook and AICTE Regulation notified from time to time.

4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

5. As per the AICTE Notification dated 29.01.2014 and amended thereto, it shall be mandatory for each Technical Education Institution, University Department and Institution Deemed to be University imparting Technical Education to get accreditation (NBA) for at least 60% of the eligible courses in the next ONE (1) Years' time, otherwise EoA for the subsequent Academic Year (A.Y. 2024-25) shall not be issued by the Council.

6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. The Director Of Technical Education**, Tamil Nadu

2. The Registrar**,
   Anna University, Chennai

3. The Principal / Director,
   ANNAI MIRA COLLEGE OF ENGINEERING AND TECHNOLOGY
   Arappakkam Village, Arcot Road, Walaja Taluk, Vellore Dist.,
   Arappkkam Village,Vellore,
   Tamil Nadu,632517

4. The Secretary / Chairman,
   12/A, R.T.COMPLEX , ARNI ROAD, SANKARANPALAYAM, VELLORE 632001
   VELLORE,VELLORE
   Tamil Nadu,632001

5. Guard File(AICTE)

Note: Validity of the Course details may be verified at http://www.aicte-india.org/

ATTESTED

Dr. T.K.GOPINATHAN, M.E., Ph.D.,
PRINCIPAL
ANNAI MIRA
College of Engineering and Technology
Arapakkam, Ranipet - 632 517.

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

This is a computer generated Statement. No signature Required

Application No:1-36229447980
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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

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Dr. T.K.GOPINATHAN, M.E., Ph.D.,
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